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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, FBIS

DATE: 7 February 1964

FROM : Chief, German Bureau, FBIS

SUBJECT: Monthly Progress Report -- January 1964

I. GENERAL

1.



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II. OPERATIONS

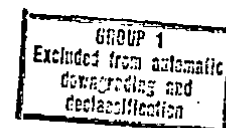
A. Editorial

1. To improve coordination of coverage of East German material, a priority FYI is filed to the London Bureau each weekday listing the items to be filed by the German Bureau from NEUES DEUTSCHLAND.
2. The practice of having the USIS office in Berlin telephone its daily West Berlin press review to the Bureau for incorporation in the Bureau's "Review of West German Press, Radio and Television Comment" has been discontinued because it was relatively unproductive and considered generally undesirable from an FBIS point of view. The discontinuation of this practice means that the "Review of West German Press, Radio and Television Comment" is now based solely on material monitored and scrutinized by FBIS.

B. Communications

1. With the installation of the second Model 28 ASR, on the London send line, the London and Bonn send and receive lines are now equipped with Model 28 machines.
2. The two teletypists who had not been included in the on-the-job training program previously have now each completed the first two units of volume one in the four-volume "Communications Center Specialists" course.

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C. Technical

On 29 January there was a local power failure in the area around the Bureau. The early afternoon outage, of approximately 15 minutes' duration, did not seriously affect Bureau operations. Previous power failures, both of which were brief and had little effect on the Bureau, were in August 1963 and August 1962 respectively.

III. ADMINISTRATION

Personnel

[redacted] teletype supervisor, submitted her resignation, effective 18 March 1964. Recruitment of a replacement is underway.

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Visits

1. The Bureau Chief and Bureau Administrative Officer visited the U.S. Mission in West Berlin in the latter part of January. The procurement of East German publications used in the Bureau's WEEKLY REPORT ON THE EAST GERMAN PRESS was discussed with the Mission Administrative Officer, Mr. William C. Jones III, and the Mission Procurement Officer, Miss Mathild Holomany. Courtesy calls were also paid to other Mission offices, including the USIS Information Unit and the Far Eastern Affairs Section, headed by Mr. Glynn Mayes, who noted the value and use of the German Bureau product in his section's work.
2. On 22 January the Bureau Chief and Senior Editor visited the office of the Chief Signals Officer of USAREUR at Heidelberg for general liaison purposes. Contacted were Maj. P. Goodrum, USAREUR Signals Officer, and Mr. Joe Cairo, chief of the USAREUR Networks Branch.

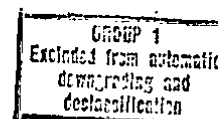


Attachments:

1. Monthly Classified Personnel Report
2. Monthly Foreign Personnel Report
3. Operations Attachment
4. Equipment Attachment
5. Instruction # 50

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OPERATIONS ATTACHMENT

- A. Total weekly hours of broadcasts monitored 70.25.
- B. Additional, unscheduled monitoring during the month 12 hrs 10 min.
- C. The Bureau filed a total of 239,040 words to Headquarters, of which 17,700 was nonpublishable.
- D. Austrian Bureau outbound traffic totaling 279,280 words was relayed by the German Bureau.
- E. The Bureau filed or relayed 218,760 words of FBIS material to
- F. Unauthorized outages on the Frankfurt-London direct line totaled 31 3/4 hours.
- G. The WEEKLY REPORT ON THE EAST GERMAN PRESS total wordage was 133,000.
- H. As part of RPB's coding project for selected communist publications, 7 code cards were mailed to Headquarters.

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Attachment # 4

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EQUIPMENT ATTACHMENT

The following are the serial numbers of the main components of the two Model 28 ASR's and two Model 28 KSR's, now installed in the German Bureau's wireroom.

Mod 28 Automatic Send-Receive Set (ARS):

Set No. 1	Cabinet	Laac 200 Br No. 36638
	Keyboard	LAK 9 ARN No. 40238
	Perforators	LPE 1 No. 19985
	Reperforator	LPR 9 AWA No. 40961
	Reperforator Base	LRB 6 No. 20830
	Transmitter Distributor	LXD 4 No. 44560
	Transmitter Distributor Base	LCXB 8 No. 39305
	Electrical Service Unit	Lesu 29 No. 169863
	Motor	LMU 4 No. 225185
	Motor	LMU 14 No. 231107
	Typing Unit	LP 14 RN/AY No. 172072
Set No. 2	Cabinet	Laac 200 Br No. 36637

Keyboard LAK 9 ARN
No. 40342

Perforators LPE 1
No. 19991

Reperforator LPR 9 AWA
No. 40952

Reperforator Base LRB 6
No. 20840

Transmitter Distributor LXD 4
No. 44566

Transmitter Distributor Base LCXB 8
No. 39249

Electrical Service Unit Lesu 29
No. 169868

Motor LMU 4
No. 230439

Motor LMU 14
No. 231117

Typing Unit LP 14 RN/AY
No. 172089

Mod 28 Page Printer Set (KSR):

Set No. 1 Cabinet/Console Model Lac 204 Br 237
No. 129046

Mark III Keyboard LK 10 ARN
No. 89505

Mark III Typing Unit LP 14 RN/AY
No. 164873

Motor Unit LMU 4
No. 225189

	Electrical Service Unit	Lesu 7/147 No. 168630
Set No. 2	Cabinet/Console Model	Lac 204 Br 237 No. 129028
	Mark III Keyboard	LK 10 ARN No. 89457
	Mark III typing Unit	LP 14 RN/AY No. 164892
	Motor Unit	LMU 4 No. 225193
	Electrical Service Unit	Lesu 7/147 No. 168586

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